

Belmont Heights Civic Improvement Association
MINUTES OF BOARD MEETING
May 17, 2023 7:00 p.m.
Held via Zoom

Present:

Officers:

President: Joe Dermenjian
Vice President: Laurent Gharda
Treasurer: Jennifer Lien
Secretary: Lynn Olson
Past President: Deniz Bolbol

Directors:

Kristin Mercer
John Nguyen
Katalin Staveley
Clint Freeman
Bill Kurtz
Verona Cho (absent)

- Call to order at 7:05 p.m.
- Approval of Mar 15, 2023 meeting minutes. Laurent made a motion and Bill seconded. The minutes were unanimously approved.
- Elections
 - The required 35 members were not in attendance so the election is to be postponed to the July meeting
 - Jennifer Lien resigned as Treasurer.
 - Laurent introduced Helen Kishi as new treasurer, made a motion for the board to approve her nomination and Bill seconded it and Helen was approved unanimously.
- Communications and bills:
 - Fiber Optics Upgrade Issue
 - Not all addresses in Belmont Heights can get Fiber (across the street doesn't mean it's available to you)
 - Closed trails in the open space/Statement from Parks/Rec. No update.
- Report from Board of Directors
 - Treasurer Report. Jennifer provided an update of the budget. We had an increase of income of \$916 from membership dues. Expenses were \$17.85 for PayPal fees. The ending bank balance is \$17,819.07.
- Continued business
 - Financial Audit. John, Bill and Katalin are the team for the upcoming financial audit. The period of the audit starts on August 1, 2021 thru April 30, 2023.
 - Beatification (rocks) on Hallmark Drive. Lynn and Barbara Posch met with Public Works. Public Works suggested we replace the existing rocks with a gold decomposed granite with a stabilizer. The work would be done later in the year in the Fall. Deniz reminded the board that BHCIA contributed \$3000 to the parklet. Lynn is to contact Public Works inquiring about adding a permanent plaque stating that the parklet was funded in partnership with BHCIA.
 - 2023 Membership drive Laurent will be heading the membership drive starting in 2024.
 - Plan for Waterdog Open Space: No updates
 - BHCIA Picnic 2023 / National Night Out (NNO): A motion was made by Clint not to participate in NNO and seconded by Kristin. All unanimously agreed. Katalin provided an update on the picnic. Katalin is to check on the timing of Fox School construction and the availability of Fox School in September.

- New Business
 - Bank of America Signature Card. A motion was made by Deniz to adopt the same language we used previously in 2019 and it was seconded by Laurent and unanimously approved.
 - It was moved by Deniz Bolbol that signatures Jennifer Lien, David Bruce and Deniz Bolbol shall be removed from the Bank of America bank account signature authorization. Vice President, Laurent Gharda and Treasurer, Helen Kishi will be added as authorized signers, Secretary, Lynn Olson will remain as an authorized signer. The board voted unanimously to remove David Bruce, Deniz Bolbol and Jennifer Lien as authorized signers and add Laurent Gharda and Helen Kishi and keep Lynn Olson as an authorized signatory.
 - Announcements:
 - Youth Grant: it was decided to promote the Youth Grant on ND and on the flier announcing the July meeting. Clint to draft and share with officers and post on Next Door.
- Adjournment 8:30 p.m.